User Manual

[Important Instructions for Applicants filling AIIMS - [DM/MCH &MD (Hospital Administration)] July 2020 Online Registration Form]

- Open the website of All India Institute of Medical Sciences. The URL of the website is http://www.aiimsexams.org.
- The home page as shown below appears on the screen.

	All India Institute	e Of Medical Sciences, New De	elhi	Admin Login Click Here
	Examination Sec 110608	ction (www.aiimsexams.org)		
Home	About U	Is Keydates	Archive Contact Us	Important Announcements
Acader	nic Courses	& Recruitments	Results	Clarification: The cut-off in AIIMS MBBS Entrance Examination 2015, for respective categories determines the eligibility for admission. Out of all eligible, the Merit List for
Stud	ents	Employee	Miscellaneous Notices	counselling includes only the top '4' times the number of seats available in each category (see prospectus section 9.0 on counselling for details).Only those in the Merits List are called for counselling. Those who are eligible but are not in Merit List are informed regarding 'open selection', if seats remain vacant after the counselling process is over.

Registration

• After opening the website, the next step is Registration.

By clicking on **Academics Tab** an Applicant can navigate to the desired post DM/MCh/MD(Hospital Administration) to registered him/her self.

Home	About Us	Keydates	Archive	Contact Us		
Branch		Undergraduate		Postgraduate	Super-specialization	Doctoral
Medicine	MBBS		ť	MD/MS/MCh(6yrs)/DM(6yrs) >MD (Hospital Administration)	DM	PhD
Dentistry				MDS AIPGDE		
Nursing	B.Sc. (Hons) B.Sc. (Post Basic)			MSc (Nursing)		
Biotechnology				M Biotech		
Paramedical	B.Sc. (Hons) in Medic Bachelor of Optometry	al Technology in Radiogra	iphy	MSc		

ForNew Registration, click on **<u>Click Here</u>** button on New Registration Page.

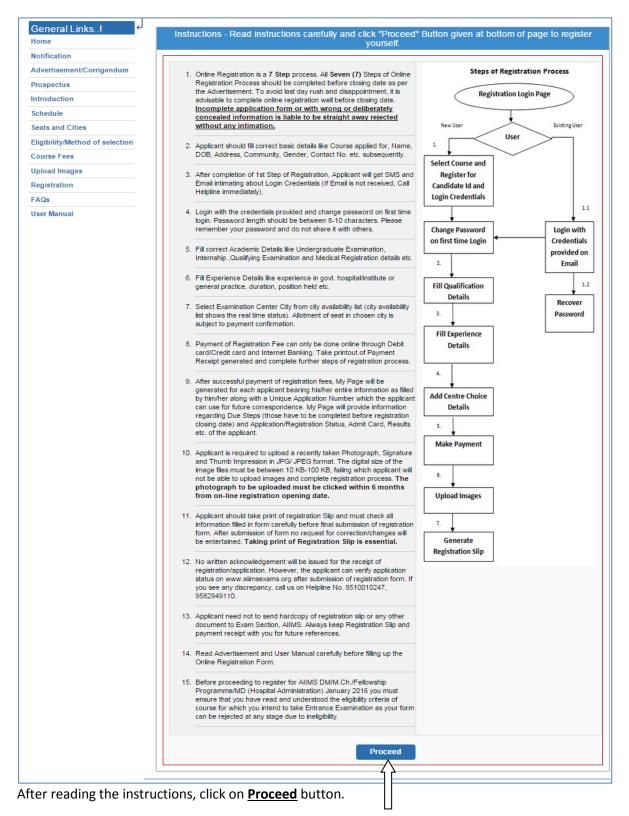
For already registered candidate, enter **<u>Candidate Id</u>**, **<u>Password</u>**(already sent on registered email id) and <u>**Captcha**</u> and then click on <u>**Login**</u> button.

		ps: 9:30 AM to 6:00 PM - Monday to Saturday) Toll Free Number: 1800117898
General Links!	AIIMS DM/MCh/MD(HOSPITAL A	ADMINISTRATION) July 2020 Session
Notification	Welcome T	o The Login Page
Advertisement/Corrigendum Prospectus	If You have already registered, then kin	ndly enter Candidate ID & Password for login, e) Button for login credentials.
Course Fees		
Upload Images	New Registration !! If you have read the Advertisement carefully and not	Applicant Login
Registration/Login FAQs	registered yet, then kindly register first by dicking the button given below. Click Here Compatible Browsers It is recommended that use Internet Explorer, Fredex and Google Chrome latest version for best view and functionality.	Candidate ID: Password: Enter Captcha: 10569 Type the characters shown in the picture Login Forgot your login details?
	Important	Announcement

Applicant must ensure that their mobile number is not registered with DND (Do Not Disturb) service. Applicant must check his/her Email Inbox, Junk mail and Spam after registration to get Login Credential for complete registration process.

Instructions Page

Once clicked for New Registration the applicant will be directed to Instructions Page. All applicants are advised to read the instructions carefully before proceeding for Registration. The steps of Registration process will guide you in completing the Registration process.



Registration Form

On clicking the "Proceed" buttonNext page shown will be the New Candidate Registration Form.

(All #marked fields are optional).

Select the desired course for registration from list of Courses offered.

		(Timings	: 9:30 AM to 6:00 PM - N	londay to Saturday) Toll Free Number: 1800117898
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Read the Declaration of Eligibility carefully and give consent on it before submitting the form.

After filling the required information then click on **"Register"** button. After Click on register button a message will appear on screen containing '<u>Candidate ID' and 'Password'</u>. An<u>Email</u> <u>and SMS</u>will also be sent to registered <u>E-mail Id and mobile number</u> having Login Credentials i.e. <u>Candidate ID and password</u>.

Please note this candidate id for future references.

Change Password

Login with the provided login Credentials i.e. **Candidate Id and Password** and correct **Captcha**. On first time login, candidate has to change password Change Passwordthrough <u>Change</u> <u>Password</u> page. <u>Re-login</u> with the new changed password to complete due steps of Registration Process.

All India Institu	te Of Medical	Sciences		Helpline No.: 8510010247, 9582949110			
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Course Fees							
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Call Letter							
Upload Images							
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FAQs							
User Manual							
Change Password							

Candidate Information Page

After re-login the next page appears will page will show the<u>all Six (7) steps of Registration</u> <u>Process</u>. First step is new candidate<u>Registration for DM/MCH/MD(Hospital</u> <u>Administration)</u>

The color of the Number of the Step in Navigation Bar will change from Red to Yellow as the steps get completed and candidate can jump/go to any steps among the completed steps at any time.

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Click on **Proceed** button after filling all information.

Edit Information Page

Candidate should re-check the filled in information, in case there is some error in the information filled in the formCandidate can edit some information by clicking on <u>Edit Button</u>. It will redirect candidate to <u>Registration page</u> where some information can be edited.

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After click on **<u>Update</u>** button, Candidate will be navigated to <u>**Qualification Details**</u> Page.

Qualification details

After first step of registration process is completed, the next step is to fill **Qualification Details**. Candidate should fill all the information asked for regarding Qualifying Examination, Internship and Medical Registration. After fill all required filled then click on **Save and Proceed** button.

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C	Qualification Details	8			
	Under Graduate Qua	lification Details			
	Degree Name:	MBBS			
eral Links!	Degree From:	Indian University O Foreign University			
ation	State Name:	3 - Assam	University Name:	Courses .	
isement/Corrigendum				GAFSDF	
ctus	Institute/College Name:	Silchar Medical College, Silchar 🔻			
ction	Admission Date (dd/mm/yyyy):	13/09/2004	Passing Date (dd/mm/yyyy):	18/09/2007	
le					
ind Cities	Under Graduate Aca	demic Details			
ty/Method of selection	Marks Obtained: 89	Maximum Marks:	100	Percentage % : 89.00	
Fees					
Card	Internship Details				
	Internship Details	Completed			
t.	Internship Status:	Constitution Date			
etter		Constitution Date	18/03/2008	No. of Days: 548	
itter d Images	Internship Status: Internship Start Date: 18	V09/2006 Completion Date	18/03/2008	No. of Days: 548	
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Experience Details

After fill the Qualification Details, next step is **Experience Details**. Candidate has to fill requirement details related to Experience as desired according to the course applied for than **Add** it and proceed further.

WELCOME: ROHAN CANDI	DATE ID:114083				Mon Sep	14 2015 12:19:22 GM	T+0530 (India Standard)	Time)
Logout 📰 My Page	Registration Qual De	2 fication stails	3 Experience Details	Center Choice	5 Make Payment	6 Upload Images	Registration Slip	
General Links. I	Experience/Employm							
Home	Are you currently in servi	ce with Gove	mment institute-His	antal data	® No			
Notification				U Tes	ie No			
Advertisement/Corrigendum	Institute/Hospital Name	fdsgfdhgfe	ájhg					
Prospectus	Experience in:	difadigodf						
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chedule								
eats and Cities	Period From:	15/03/201	1					
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Course Fees	Nature Of Dubes:	gStdhfgt	w.f	ň				
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lesult		Ad Re	ы					
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Upload Images								
legistration			Save & E	xit Save i	E Proceed			
FAQs			Δ					
Iser Manual								

Centre Choice

The Forth step is <u>Centre Choice</u>. After filling Experience details candidate will be directed to <u>Centre Choice Page</u>. Candidate can choose his/her choice of exam city **On first come first serve basis** from the centre availability list (centre availability list shows the real time status of seats in a city).

<u>The allocation of centre is subject to the payment confirmation.</u> The centre allocation will be done on First Come First Serve basis; however AIIMS decision regarding the centre allocation will be final and cannot be challenged at any stage. Candidate can choose the payment option to make registration fee payment atcentre choice page.



Center once allocated cannot be changed and any request in this regard will not be entertained. Click on **Proceed** button for payment of Registration Fee.

Make Payment

After Centre Choice, candidates will be navigated to <u>Payment</u> page to pay registration Fee. Payment of registration fee can only be done through <u>Online Mode i.e.</u> <u>Debit/Credit card and Internet Banking.</u>

	1 Registration			0	-		
Ceneral Links, I Home Notification Advertisement/Corrigendum Prospectus Introduction Schedule Seats and Cities		Qualification Details	Experience Details	4 Center Choice	5 Make Payment	6 Upload Images	Registration Slip
General Links1 Home Notification Advertisement/Corrigendum Prospectus Introduction Schedule Seats and Cities	enter Choi	ce					
Home Notification Advertisement/Corrigendum Prospectus Introduction Schedulo Seats and Cities	Center Choice:	Select Select		• ↓ Che	ck Center Availabi	ity status	
Advertisement/Corrigendum Prospectus Introduction Schedule Seats and Cities		Chennal Delhi/NCR Kolkata					
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Course Fees							
Admit Card							
Result							
Call Letter							
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Registration							
FAQs	OTE: The city for	Examination once o	hosen and confirme	d after submission o	f fee will not be char	ged. Applicants sho	uld therefore
				cation is subject to p			
Change Password of	sufficient numbe	r of candidates, logi	stic, administrative a	t a center in the citie and other reasons, a r for the examination	n Examination Cente	r in another city may Center allotted to the	be allotted finally.



<u>Candidate can choose the payment mode of his choice from various options available to pay</u> <u>Application Fee</u>

STATE BANK MULTI OPTION PAYMENT SYSTEM		
Net Banking		
	n fi	ī.
	BI Other i iii Bank Char	
	Here Click	
Card Payments		
Ø	6	#
State Bank Debit Cards	Other Bank Debit Cards	Credit Cards
Bank Charges: Nil	Bank Charges: 0.03	Bank Charges: 0.03
Click Here	Click Here	Click Here
Other Payments Modes		
😗 Bữddyà		
Buddy		
Bank Charges: 5.75		
Click Here		

To pay Application fee through Credit/Debit Card, candidate should enter the information asked for, to pay through on line mode and click on **PAY** button.

Welcome to Sta	te Bank of India's Secure Payment Gateway
Dear Customer, SBI Payment Gateway v	vill secure your payment to MOP SBIDRCARD.
Select the type of card*	State Bank MAESTRO Cards 🔻
Card Number *	6220180106500102616 (Please enter your card number without any spaces)
Name on Card	DeepakFullar
Purchase Amount	INR 1.01
Word Verification *	HS3vgD Type the characters you see in the picture below HS 3 V g D Click here for new image.
	Pay Cancel
AFTER PRESSING PA	Y, KINDLY DO NOT REFRESH AND DO NOT PRESS THE BACK BUTTON.
ALL INTERNET BASED	D TRANSACTIONS USING STATE BANK DEBIT CARDS WOULD NEED A 3D SECURE PASSWORD.
Verified by	MasterCard, RuPay)

Candidate should enter the information asked for to pay through on line mode and click on $\underline{\textbf{PAY}}$ button.

<u>To pay Application fee through Net banking</u>, candidate should Login with your credentials of net banking and click on submit button to proceed for payment.

n									(03-Fe	b-201	6 [02:	43 P	MIS
		Onli	ne V	irtual	Key	/boa	rd							
User Name *		~	1	@	#	\$	%	^	8	*	()	_	+
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Enable Virtual Keyboard		g	f	d	а	s	j.	h	1	k	I	1	A.	1
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			CA	PS LO	СК			C	LEAF	R		?		
	FAQ About Phishing													
Secured	is highly secure 256-bit encryption certified by VeriSign. htween you and the service provider. Bank is only facilitating a payme by the service provider.	nentr	nech	anism	and i	is not								
 Mandatory fields are marked with an asterisk (*) Do not provide your username and password anywhere other than i Your user name and password are highly confidential. Never part w 	n this page													

Application fee amount will reflect in the form and candidate should check the details carefully before clicking **Confirm** button.

the	e nation banks on us		Welcome : Mr. DEEPAK FUL
previous site v	isit: 30-Jan-2016 09:08 IST		.
II India Instit	ute Of Medical Sciences		03-Feb-2016 [14:45 IST]
		All India Institute Of Medical Sciences.	
Select an accou Account No. / N	nt and enter All India Institute Of Medi	Account Type	Branch
		Savings Account	GREEN PARK EXTENSION, NEW DELHI
Selected Accourt	nt	00000031845166704	
	Payment details		
	Your Reference No	100005443	
	Amount	1000	
	UDF1	-	
	UDF2	-	
	UDF3	-	
	Redirect URL	http://demo.aiimsonline.in/Re	sponse
	Amount in words	One Rupees only	

Logout 🗄 My Page	1 Registration	Qualification Details	3 Experience Details	4 Center Choice	Make Payn	nent Upload Images	Print Registratio			
				Print						
General Links!		8		INSTITUTE ari Nagar, N		ICAL SCIENCE i - 110608	S			
	4-		Pa	ayment Rec	eipt					
Home			DM, July 2020							
Admit Card	Candidate ID:	120103892		,,						
Notification	Candidate Name:	V		Registra	tion Mar	103360				
Upload Certificate				-						
Advertisement/Corrigendum	Date of Birth:	04/08/1980		Categor	Y:	UR				
Prospectus	Gender:	Male		Disabilit	y Status:	Yes				
Course Fees	Applied Under:	General		Departm	ent:	Endocrinology				
Upload Images										
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Change Password	Mode of Payment:	Exempted		Date:		11/02/2020				
change Password	Transaction ID:	0		Status:		Success				
				Proceed						

Candidate must remember to take printout of Payment Receipt as a proof of payment by clicking on **<u>Print</u>**button.

Upload Images

After Successful Payment Confirmation, Candidate needs to upload their latest passport size Photograph, Signature and Thumb Impression. The supported digital image format includes gif, png, jpg/jpeg.



First read the instructions given regarding <u>Photo, Signature and Thumb Impression</u> upload. To upload image click <u>Choose File button</u> and browse to path where the image is stored. You can see the preview of the uploaded images. Please refer to <u>Sample Images</u> provided on the page, if you are satisfied with the preview of images, click on <u>Accept</u> button else try again to upload the images. After uploading all three required images, give consent on the declaration and click on <u>Save &Proceed</u> button. Images once uploadedcannot be changed later so candidates are requested to pay due attention while uploading the images.

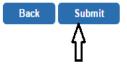
Registration Slip

The sixth and the Last Step is <u>**Registration Slip**</u> generation. Candidate must take print of Registration Slip once all steps of registration are completed. Click on <u>**Submit**</u> button and take printout of Registration Slip.

Registration Slip contains all the details provided by candidate during on line registration i.e. Personal Details, Qualification Details, Experience Details, Payment details and Uploaded Images etc.

			Regi	stration Form	 Examinational Alims DM, 		_					
andidate Profile		Candl	3892	Regi	stration No.: 10336	ŝ	Registrat	ion Date: 11/02/202				
Name: V			Date of Bi	rth: 04/08/1980			-					
Gender: Male				Marital Sta	etus: UNMARRIED		1					
Father's Name: F		Category:	UR				mar)					
Nother's Name: M		PWBD: Ye	5			(Ě)						
Applied Under: G	ineral				Subject/S	secility: Endocrinolog	19		1	1		
Nationality: INDIA	N	Economic	ally Weaker Section									
Are you a Ex-serv	iceman/Commission	ed Officer(inclu	ding ECO,SSC	O): NO								
Designation: NA					Organisat	on Name: NA						
contact Details												
Address for Correspondence: DEF, ABC, , New Delhi, Delhi, India, 110052						Permanent Address: DEF, ABC, , New Delhi, Delhi, India, 110052						
Phone No(s): 1.9	582480466 , 2.		E-Mail ID: v.nysa23@gmail.com									
Qualification Det	alla											
S. Level No.	Name of D	egree Unive	rsity Name	Institu	tion Name		Date of A	Idmission Date of Pass				
Under Gra	duate MBBS	UNPV	ERSITY OF DE	ELHI Lady	Hardinge Me	dical College, New D	Deithi	03/01/200	/2000 17/05/2005			
2 Qualifying	Qualifying Exam MD DU LADY							05/01/200	19	15/02/2012		
cademic Detail	б											
Marks Obtained: 1550.00 Maximum Marks:					2500	Percentage:	62	52.00				
Aedical Registra	tion Details											
Registration Type	Permanent		Registering	Authority: Stat	e Council	Reg. Date: 19/02	/2019	Reg	No.: 1234			
Experience/ Emp	loyment (Beginnin	g with current)										
S. Institute/H No.	spital Name	Experie	Experience as		n Heid	Period From	Perix	od To	Natur	e of Duties		
SAFDARJ	JNG	PROG	RAMMER	AB		14/05/2012 16/02/2015			A			
alld Photo Iden	ity (To be presente	d in original at	the Examinat	Ion Center al	ong with Ad	mit Card)						
Nature of ID: Adh	ar Card	ID No:	123456	Place of	of Issue: NEV	VDELHI		Issue Da	le:	Valid Till:		
Payment Details												
Mode: Exempted Date: 11/02/2020 Transaction ID: 0							Amount: 0.00					

DECLARATION: I hereby declare that the information furnished by me in the Registration/Application Form is correct and nothing has been concealed. In case any information furnished by me is found to be false/incorrect/untrue than i shall be liable to civil/criminal prosecution and my claim to admission/appointment/registration/ service in the Institute may be cancelled/terminated.



Check all the details in **<u>Registration Slip</u>** carefully, if some entered information is to be corrected/ edited then click on edit button, do the necessary corrections and then click **on Final Submit button**.



All India Institute of Medical Sciences Ansari Nagar, New Delhi - 110808 Entrance Examination - 2020

				Registration	Form -	AIIMS DM, Ju	ly 2020								
Candi	date Profile		Candidate ID:	120103892		Regist	ration No.: 103360		Re	Registration Date: 11/02/2020					
Name	٤V					Date of Birth	: 04/08/1980								
Gend	er: Male					Marital Statu	IS: UNMARRIED								
Father's Name: F							Category: UR								
Mother's Name: M							PWBD: Yes								
Applied Under: General							cility: Endocrinology			1					
Nationality: INDIAN							Economically Weaker Section (EWS): No								
Are you a Ex-serviceman/Commissioned Officer(including ECO,SSCO): NO							PWBD Category:								
PWBD Sub Category:							PWBD %:								
Desig	nation: NA					Organisation Name: NA									
Conta	ct Details														
Addre	ss for Corresponder	nce: DEF, ABC, , Ne	w Delhi, Delhi, I	ndia, 110052		Permanent Address: DEF, ABC, , New Delhi, Delhi, India, 110052									
Phone	e No(s): 1. 95824804	466 , 2				E-Mail ID: v.nysa23@gmail.com									
Qualif	ication Details														
S. No.	Level Name of Degree Universit			versity Name Institut			tion Name			ission	Date of Passing				
1	Under Graduate	er Graduate MBBS UNIVERSITY OF DELHI Lady				lardinge Medi	03/01/2000		17/05/2005						
2	Qualifying Exam MD DU LAD				LADY	HARDINGE		05/01/2009	2009 15/02/2012						
Acade	emic Details														
Marks	Marks Obtained: 1550.00 Maximum Marks:					2500	Percentage:		62.0	0					
Medio	al Registration Det	ails													
Regis	Registration Type: Permanent Registering Authority: State						Reg. Date: 19/02/20	19	Reg No	o.: 1234					
Exper	ience/ Employmen	t (Beginning with o	current)												
S. No.	Institute/Hospital Name Experience as Position			Position	Held	Period From	Perio	d To	Nature of Duties						
1	SAFDARJUNG	SAFDARJUNG PROGRAMMER AB			AB	14/05/2012 16/02/2015				A					
Valid	Photo Identity (To I	be presented in ori	ginal at the Exa	mination Ce	nter alo	ng with Admi	t Card)								
Natur	e of ID: Adhar Card		ID No: 123456		Place of	f Issue: NEW DELHI Iss				isue Date: Valid T					
Paym	ent Details														
Mode	Exempted	Date: /	11/02/2020	Transactio	n ID: 0				Ar	nount: 0.	00				
Exar	nination Cente	er opted: Delh	i-(NCR)												
		STE VE	Leights !		Signature										
Applicant Thumb									Signature						
inform		he is found to be fals	se/incorrect/untru nated.			to civil/crimin	tion Form is correct a al prosecution and m I Submit								

Take the print of the Registration Slip after final submission of form. Candidate can take the print out of the **<u>Registration Slip</u>** by clicking on <u>**Print**</u> button

After clicking Final Submit button, color of navigation bar of all the steps of registration process will change to Yellow from Red.

After completing all 7 steps of registration candidate will be registered successfully and Logout automatically.